

**Justice Institute of British Columbia
COURSE OUTLINE**

Course Code:	ABLD202
Course Title:	Presentation Skills and Storytelling
Prerequisite Courses:	Aboriginal Leadership Certificate
Sponsoring Division:	Centre for Aboriginal Programs & Services
Previous Course Code & Title:	Same
Course Effective Date:	

# of Credits:	3
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Course Description:

This course will focus on effective presentations through the use of story telling and oral traditions. Learners will apply effective oral presentation techniques to a wide variety of audiences, including the media, internal groups and external organizations. To improve writing skills, learners will conduct the related research to write press releases, reports, agendas, briefing notes, communications plans and proposals. The course includes an opportunity for creative writing. The skills to facilitate and manage productive meetings will also be practiced.

Course Goal(s):

The goal of this course is to prepare the learner to write and present to a variety of audiences

Course Learning Objectives:

Upon completion of this course learners will be able to:

- Prepare effective presentations using oral and written communication skills
- Prepare and facilitate group meetings
- Write agendas, briefing notes, communication plans, proposals, press releases and speeches.
- Develop a communications plan
- Use libraries and internet technologies for research purposes

Course Topics/Content:**1. Writing**

- Briefing notes
- Agendas
- Proposal writing
- Press releases
- Memos

2. **Facilitator**
 - Role of facilitators
 - Types of facilitator processes
 - Dynamics of groups
3. **Meetings**
4. **Research**
 - Print
 - Electronic
 - Copyright
5. **Public and Media Relations**

Text and Resource Materials:

Required:

Mihesuah, D. (1998). *Natives and Academics: Researching and Writing about American Indians*. University of Nebraska Press.

Course Level:

	First Year	X	Second Year		Third Year		Fourth Year
	Other (describe):						

Equivalent Course(s) within the JIBC:

Class Delivery Methods:

Some courses are delivered using a range of methods within one class (course section) or alternative methods in different classes. Please outline the most common delivery options used for this course. The total class hours should be the same for each option.

Delivery Methods	Class Option A (Hours)	Class Option B (Hours)	Class Option C (Hours)	Class Option D (Hours)
Classroom/Lecture/Discussion	42			
Simulation/Lab				
Practicum/Fieldwork				
Online				
Correspondence				
Total Class Hours	42			

Comments on Delivery Methods:

Face to Face

Related Program(s): (where applicable)

Credit Transfer exists at: (List Institutions with official transfer agreements and name equivalent courses)

Course Grading System:

Check the system that applies to this course:

X	Letter Grades		Percentage		Pass/Fail		Credit/No Credit
	Complete/Incomplete		Attendance Only		Not Applicable		

Passing Grade:	C
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JIBC Standard Grading Scale for Letter, Grade Point and % Grades:

Letter Grade	Grade Points	% Range	Letter Grade	Grade Points	% Range
A+	4.33	90-100	C+	2.33	64-67
A	4.00	85-89	C	2.00	60-63
A-	3.67	80-84			
B+	3.33	76-79	C-	1.67	56-59
B	3.00	72-75	D	1.00	50-55
B-	2.67	68-71	F	0.00	0-49

Evaluation Activities and Weighing: (complete the %'s which apply – total must equal 100%)

Final Exam	%	Assignments	60%	Project	%	Capstone Project	%
Midterm Exam	%	Portfolio	%	Participation	10%	Other	30%
Quizzes/Test	%	Simulations	%	Practicum	%	TOTAL	100%

Comments on Evaluation:

In order to receive an evaluation or grade, learners must participate in class, and complete the written assignments and exams.

Students who are unsuccessful in any formal evaluations may apply to the Program Coordinator for one opportunity to re-write it. Students must arrange to re-write the exam within 10 days of the original exam.

Other Course Guidelines, Procedures and Comments:

Late assignments will not be accepted for marking without prior permission of the lead faculty member. A student who misses assignments, quizzes, projects or exams, may, at the discretion of the lead faculty, complete the work missed.



View the Justice Institute of BC Policies listed below at:

[JIBC | About JIBC | Policies](#)

Access Policy
Harassment Policy
Prior Learning Assessment Policy
Student Code of Conduct

Academic Appeals Policy
Intellectual Property Rights Policy
Research on Human Subjects: Ethics
Student Records