

## Justice Institute of British Columbia COURSE OUTLINE

**Course Code:** APO153

**Course Title:** Sentencing Options and Post Sentence Supervision Orders

**Sponsoring Division:** Corrections and Community Justice Division

**Previous Course Code & Title:** N/A

**Course Effective Date:** January 2007

<b># of Credits:</b>	.5
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### Course Description:

This course introduces the learner to sentencing options and community supervision orders as they relate to the duties and responsibilities of an adult probation officer in British Columbia.

The *Criminal Code of Canada* sets out the legal penalties that a judge uses to sentence convicted offenders. This course outlines the purpose, objectives and principles of sentencing and describes the types of sentences legislated in the Code.

Adult probation officers may supervise offenders who are inmates serving a provincial custodial sentence and have been conditionally released from a provincial correctional facility. This course summarizes the difference between the federal and provincial corrections system and provides information about what classification and remission options are available to provincial inmates. You will also examine how probation officers are involved in a provincial inmate's pre-release planning.

In a sentence to be served in the community, offender relapse prevention is a key sentencing objective. You will learn how to differentiate among community supervision orders common to an adult probation officer caseload. You will also explore how risk assessment and core program delivery are related to relapse prevention and integrated offender management in a community office. Section 810 recognizances, normally supervised in B.C. by adult probation officers, are also discussed.

This course is one of the four prerequisite courses required before applicants can apply to be hired as an Adult Probation Officer or a Probation Officer 14. Please see the JIBC website for more information about these two job classifications:

[www.jibc.bc.ca/corrections/programs/public/adultProbation.htm](http://www.jibc.bc.ca/corrections/programs/public/adultProbation.htm).

**Course Goal(s):** N/A

### Course Learning Objectives:

Upon successful completion of this course, the participant will be able to:

- Identify alternatives to the court process and explain the concept of restorative justice.
- Distinguish among the purpose, objectives and principles of sentencing mandated in the *Criminal Code* and apply to a specific case scenario.
- Recognize aggravating and mitigating factors in a specific case scenario.
- Understand how case law is used in determining a sentence.
- Examine a victim impact statement, a court-ordered psychological assessment and a pre-sentence report and discuss the role of the adult probation officer at a sentencing hearing.
- Identify the kinds of sentencing options available to judges in criminal court.
- Access information about criminal records and pardons in the *Criminal Records Act*.
- Determine what sentencing options are appropriate for a specific case scenario.
- State the difference between a federal and provincial jail sentence.

- Recognize the types of conditional release available to inmates and explain how probation officers assist custodial staff to promote successful integrated offender management.
- Identify the following types of orders supervised by probation officers and the differences of each: probation orders for conditional discharge, suspended sentence, jail plus probation, intermittent jail and probation; an order for a conditional sentence; a certificate of supervision for parole; and recognizances under the *Criminal Code*, section 810.
- Locate information about how risk/needs assessments and core programs are delivered by the B.C. Corrections Branch.

**Course Topics/Content:**

1. MODULE 1: INTRODUCTION TO SENTENCING
  - 1.1. The history of punishment
  - 1.2. Sentencing and the law
  - 1.3. Alternatives to court and restorative justice
2. MODULE 2: HOW DOES A JUDGE DETERMINE A SENTENCE?
  - 2.1. Aggravating and mitigating factors
  - 2.2. Case law and sentencing
  - 2.3. Sentencing submissions
  - 2.4. Discussion Assignment 1: Sentencing principles and factors
3. MODULE 3: TYPES OF SENTENCES
  - 3.1. Sentencing options
  - 3.2. Post-bail recognizances
  - 3.3. The use of electronic monitoring
  - 3.4. Criminal records and pardons
  - 3.5. Discussion Assignment 2: Sentencing options
4. MODULE 4: SENTENCING AND CORRECTIONAL INSTITUTIONS
  - 4.1. Federal and provincial jurisdiction
  - 4.2. Role of the probation officer
5. MODULE 5: SENTENCING AND COMMUNITY OFFENDER MANAGEMENT
  - 5.1. Supervision orders
  - 5.2. Case management in the community
6. MODULE 6: COMPLETING THE COURSE
  - 6.1. Final Assignment 3: Sentence an offender based on a case scenario
  - 6.2. Final Quiz

**Text and Resource Materials:** Use APA style; specify chapters where applicable. ([APA Style Guidelines](#))

**Required:**

1. Legislation:
  - *Criminal Code of Canada*
  - *Corrections and Conditional Release Act*
  - *Criminal Records Act*
2. Case Law:
  - *Regina vs. Gladue*
  - *Regina vs. Archibald*
3. Examples:
  - Court reports for a sentencing hearing
  - Court orders supervised by probation officers
4. All other course materials are provided online.

**Recommended:**

- Recent version of the *Criminal Code* (pocket version acceptable). Not included with the course materials but available online or may be ordered from the JI Store at [http://www.jibc.bc.ca/JI\\_Store/howOrder.htm](http://www.jibc.bc.ca/JI_Store/howOrder.htm)

- Not included with the course materials but available from the JIBC Library at <http://www.jibc.bc.ca/Libraryfiles/jilibrary.htm> : Sentencing (Fifth Edition) by Clayton C. Ruby. Butterworths, Toronto and Vancouver, June, 1999.

**Course Level:**

	First Year		Second Year		Third Year		Fourth Year
	Other (describe): <b>Adult Probation Officer Prerequisite Training</b>						

**Prerequisite Courses:** N/A

**Equivalent Course(s) within the JIBC:** APPO135: Sentencing and Custody

**Class Delivery Methods:**

Some courses are delivered using a range of methods within one class (course section) or alternative methods in different classes. Please outline the most common delivery options used for this course. The total class hours should be the same for each option.

Delivery Methods	Class Option A (Hours)	Class Option B (Hours)	Class Option C (Hours)	Class Option D (Hours)
Classroom/Lecture/Discussion				
Simulation/Lab				
Practicum/Fieldwork				
Online	7			
Correspondence				
<b>Total Class Hours</b>	7			

**Comments on Delivery Methods:** N/A

**Related Program(s):** (where applicable) N/A

**Credit Transfer exists at:** N/A

**Course Grading System:**

*Check the system that applies to this course:*

	Letter Grades		Percentage	X	Pass/Fail		Credit/No Credit
	Complete/Incomplete		Attendance Only		Not Applicable		

<b>Passing Grade:</b>	Pass
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*JIBC Standard Grading Scale for Letter, Grade Point and % Grades:*

Letter Grade	Grade Points	% Range	Letter Grade	Grade Points	% Range
A+	4.33	90-100	C+	2.33	64-67
A	4.00	85-89	C	2.00	60-63
A-	3.67	80-84			
B+	3.33	76-79	C-	1.67	56-59
B	3.00	72-75	D	1.00	50-55
B-	2.67	68-71	F	0.00	0-49

**Evaluation Activities and Weighing:** (complete the %'s which apply – total must equal 100%)

Final Exam	25%	Assignments	50 %	Project	%	Capstone Project	%
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Midterm Exam	%	Portfolio	%	Participation	25 %	Other	%
Quizzes/Test	%	Simulations	%	Practicum	%	TOTAL	100%

**Comments on Evaluation:**

Course Requirements:

- Discussion Assignment 1 – (sentencing principles and factors) – P/F
- Discussion Assignment 2 – (sentencing options) – P/F
- Final Assignment 3 – (sentence an offender based on a case scenario) – P/F
- Final Quiz – 80% or higher to pass

In order to receive a Pass in this course, students must complete **all** required assignments and quizzes. Students are entitled to one (1) rewrite of the Final Assignment 3 and the Final Quiz if they do not receive a Pass on their first attempt.

**Other Course Guidelines, Procedures and Comments:**

To view CCJD divisional policies listed below, visit:

<http://www.jibc.bc.ca/corrections/main/policies.htm>

Grades and Appeals  
Harassment

Withdrawals and Transfers  
Student Code of Conduct

**View the Justice Institute of BC Policies listed below at:**

<http://www.jibc.bc.ca/studentServices/main/AcademicServices/policies.htm>

Access Policy  
Harassment Policy  
Prior Learning Assessment Policy  
Student Code of Conduct

Academic Appeals Policy  
Intellectual Property Rights Policy  
Research on Human Subjects: Ethics  
Student Records