

Justice Institute of British Columbia COURSE OUTLINE

Course Code: FMRS108

Course Title: Program Planning and Evaluation

Prerequisite Courses: FMRS101 - Roots and Principles of Family Resource Programs in Canada

School: School of Community & Social Justice

Division/Academy/Centre: Centre for Counselling & Community Safety

Previous Course Code & Title: N/A

Course First Offered: October 23, 2009

# of Credits:	1.0
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Course Description:

This course examines the use of logic models to design effective programs. Students will learn the importance of connections and partnerships among service providers in program planning and evaluation. The purpose, methods and differences of monitoring and evaluation will be covered.

Course Goal(s):

At the end of this course, participants will be able discuss the significance of Policies and Procedures based on Program Standards to ensure accountability, appropriate risk management and effective performance.

Learning Outcomes:

Upon successful completion of this course, you will be able to:

- Using Logic Models, design effective programming.
- Describe the purpose and methods of monitoring and evaluation in achieving program outcomes.
- Explain the importance of connections and partnerships with service providers in program planning, evaluation and delivery.
- Describe the role and mandates of government ministries and key funders in program planning and accountability.
- Identify the program standards and Policy and Procedures needed to ensure accountability, appropriate risk management and support of effective performance.
- Demonstrate mastery of knowledge and skills learned in the Certificate courses.
- Exhibit how learning will apply to the work environment.

Course Topics/Content:

- Methods of monitoring and evaluation
- Logic Models
- Connections and partnerships
- Role of ministries and funders
- Policies and Procedures
- Accountability
- Risk management
- Case study presentations

Text and Resource Materials: Use APA style; specify chapters where applicable. ([APA Style Guidelines](#))

Required: N/A

Recommended: N/A

Course Level:

X	First Year		Second Year		Third Year		Fourth Year
	Graduate		Other (describe):				

Equivalent Course(s) within the JIBC:

Class Delivery Methods:

Some courses are delivered using a range of methods within one class (course section) or alternative methods in different classes. Please outline the most common delivery options used for this course. The total class hours should be the same for each option.

Delivery Methods	Class Option A (Hours)	Class Option B (Hours)	Class Option C (Hours)	Class Option D (Hours)
Classroom/Lecture/Discussion	14			
Simulation/Lab				
Practicum/Fieldwork				
Online				
Correspondence				
Total Class Hours	14			

Comments on Delivery Methods:

Course Grading System:

	Letter Grades		Percentage	X	Pass/Fail
	Complete/Incomplete		Attendance Only		
Passing Grade:		60%			

Evaluation Activities and Weighting:

Final Exam	%	Written Assignments	50%	Group Project	20%	Capstone Project	%
Midterm Exam	%	Portfolio	%	Participation	15%	Journals	15%
Quizzes/Test	%	Simulations	%	Practicum	%	TOTAL	100%

Comments on Evaluation Activities and Weighting:

- 100% attendance in all classes.
- Active contribution to small and large group discussions and activities.
- Successful completion of daily learning journal assignment and course evaluation.
- Completion of written assignment and successful planning and delivery of case study assignment during FMRS108.

Other Course Guidelines, Procedures and Comments:

View official versions of related JIBC academic regulations and student policies in the *JIBC Calendar* on the following pages of the JIBC website:

Academic Regulations:

<http://www.jibc.ca/programs-courses/jibc-calendar/academic-regulations>

Student Academic Integrity Policy
Academic Progression Policy
Admissions Policy
Academic Appeals Policy
Evaluation Policy
Grading Policy

Student Policies:

<http://www.jibc.ca/programs-courses/jibc-calendar/student-policies>

Access Policy
Harassment Policy – Students
Student Records Policy
Student Code of Conduct Policy

JIBC Core Competencies

The JIBC promotes the development of core and specialized competencies in its programs. Graduates of our programs will demonstrate high levels of competence in the following areas:

Critical thinking

Identify and examine issues and ideas; analyze and evaluate options in a variety of fields with differing assumptions, contents and methods.

Communication, oral and written

Demonstrate effective communication skills by selecting the appropriate style, language and form of communication suitable for different audiences and mediums.

Leadership

Inspire individuals and teams to reach their potential by embracing innovation through strategic thinking and shared responsibility.

Independent learning

Show initiative by acting independently in choosing effective, efficient and appropriate applied learning, research and problem solving strategies.

Problem solving

State problems clearly; effectively and efficiently evaluate alternative solutions; choose solutions that maximize positive and minimize negative outcomes.

Interpersonal relations

Know and manage oneself; recognize and acknowledge the needs and emotions of others including those with diverse backgrounds and capabilities.

Inter-professional teamwork

Understand and work productively within and between groups, respect others' perspectives and provide constructive feedback with special attention to inter-professional relationships.

Information literacy

Recognize and analyze the extent and nature of an information need; efficiently locate and retrieve information; evaluate it and its sources critically, and use information effectively and ethically.