

## Justice Institute of British Columbia COURSE OUTLINE

**Course Code:** FOCP 123

**Course Title:** Frontline Leadership in the Fire Service II

**Prerequisite Courses:** Frontline Leadership in the Fire Service I

**Sponsoring Division:** Fire & Safety Division

**Previous Course Code & Title:** New Course

**Course Effective Date:** June 2009

<b># of Credits:</b>	1
----------------------	---

### **Course Description:**

Learners will gain knowledge and skills to provide effective leadership as a Fire Officer II. Learners will acquire knowledge and skills to develop an effective fire department team, evaluate and maximize member job performance, resolve conflict and support community relationships such as that with the local media.

### **Course Goal(s):**

Learners will demonstrate effective leadership skills which support the organizational effectiveness of the fire department.

### **Course Learning Objectives:**

Upon successful completion of this course, learners will be able to:

1. Implement an established job performance management system;
2. Design professional development plans for department members;
3. Develop positive community relationships to support effective department operations; and
4. Describe how to develop positive media relations.

### **Course Topics/Content:**

- Team Building
- Conflict Resolution
- Human Resource Performance Management
- Media Relations

**Text and Resource Materials:** Use APA style; specify chapters where applicable. ([APA Style Guidelines](#))

**Required:**

National Fire Protection Association & International Association of Fire Chiefs. (2006). *Fire Officer Principles and Practice*. Sudbury, MA. Jones and Bartlett.

**Course Level:**

X	First Year		Second Year		Third Year		Fourth Year
X	Part of the Fire Officer II Certificate Program						

**Equivalent Course(s) within the JIBC:** None

**Class Delivery Methods:**

Some courses are delivered using a range of methods within one class (course section) or alternative methods in different classes. Please outline the most common delivery options used for this course. The total class hours should be the same for each option.

Delivery Methods	Class Option A (Hours)	Class Option B (Hours)	Class Option C (Hours)	Class Option D (Hours)
Classroom/Lecture/Discussion	14			
Simulation/Lab				
Practicum/Fieldwork				
Online		14		
In House			14	
<b>Total Class Hours</b>	14	14	14	

**Comments on Delivery Methods:**

The In House delivery option is available to fire departments having instructional expertise within their department and meeting the minimum class size requirement for this delivery method. Instructional materials will be provided to the department for delivery, with evaluations overseen by the JIBC.

**Related Program(s):** (where applicable)

N/A

**Credit Transfer exists at:** (List Institutions with official transfer agreements and name equivalent courses)

N/A

**Course Grading System:**

Check the system that applies to this course:

<input type="checkbox"/>	Letter Grades	<input type="checkbox"/>	Percentage	<input type="checkbox"/>	Pass/Fail	<input type="checkbox"/>	Credit/No Credit
<input type="checkbox"/>	Complete/Incomplete	<input type="checkbox"/>	Attendance Only	<input type="checkbox"/>	Not Applicable		

<b>Passing Grade:</b>	60%
-----------------------	-----

*JIBC Standard Grading Scale for Letter, Grade Point and % Grades:*

Letter Grade	Grade Points	% Range	Letter Grade	Grade Points	% Range
A+	4.33	90-100	C+	2.33	64-67
A	4.00	85-89	C	2.00	60-63
A-	3.67	80-84			
B+	3.33	76-79	C-	1.67	56-59
B	3.00	72-75	D	1.00	50-55
B-	2.67	68-71	F	0.00	0-49

**Evaluation Activities and Weighing:** (complete the %'s which apply – total must equal 100%)

Final Exam	50%	Assignments	50%	Project	%	Capstone Project	%
Midterm Exam	%	Portfolio	%	Participation	%	Other	%
Quizzes/Test	%	Simulations	%	Practicum	%	TOTAL	100%

**Comments on Evaluation:**

**Other Course Guidelines, Procedures and Comments:**

**View the Justice Institute of BC Policies listed below at:**

<http://www.jibc.bc.ca/studentServices/main/AcademicServices/policies.htm>

Access Policy  
Harassment Policy  
Prior Learning Assessment Policy  
Student Code of Conduct

Academic Appeals Policy  
Intellectual Property Rights Policy  
Research on Human Subjects: Ethics  
Student Records