

**Justice Institute of British Columbia
COURSE OUTLINE****Course Code:** ID220**Course Title:** Evaluating Training Programs**Prerequisite Courses:** ID110, ID120**Recommended:** ID210**Sponsoring Division:** Community and Social Justice Division (Centre for Leadership)**Previous Course Code & Title:****Course Effective Date:** 2001

# of Credits:	1.0
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Course Description:

This course is for instructors responsible for planning and/or carrying out evaluations of their training programs. It provides a systematic overview of course and program evaluation. Participants will have the opportunity to increase their understanding of the type of evaluation most appropriate for their programs and to apply the knowledge and skills to their own work. They should have in mind an evaluation project to work on over the course's two days.

Course Goal(s):

At the end of this 2-day, 14-hour course, the learner will be able to plan and carry out evaluations of their training programs.

Course Learning Objectives:

Upon successful completion of this course, the learner will be able to:

- Explain the role of evaluation in instructional improvement
- Choose an appropriate evaluation approach
- Develop and evaluation plan
- Select appropriate data collection methods
- Communicate evaluation findings

Course Topics/Content:

- Introduction to evaluation
- Steps in the Evaluation Process
- Designing Questionnaires and Surveys
- Analyzing Data
- Designing and Evaluation Plan
- Communicating Results

Text and Resource Materials:

Use APA style; specify chapters where applicable. ([APA Style Guidelines](#))

Required:

Recommended:

Course Level:

	First Year	Second Year	Third Year	Fourth Year
x	Other (describe): Professional Path			

Equivalent Course(s) within the JIBC: None

Class Delivery Methods:

Delivery Methods	Class Option A (Hours)	Class Option B (Hours)	Class Option C (Hours)	Class Option D (Hours)
Classroom/Lecture/Discussion	7			
Simulation/Lab	7			
Practicum/Fieldwork				
Online				
Correspondence				
Total Class Hours	14			

Comments on Delivery Methods:

This course is experiential participatory in nature and includes a variety of small group discussions and activities, individual exercises and large group discussion/lecture.

Related Program(s):

This is an elective course in the Instructor Development Certificate.

Credit Transfer exists at:

Please contact the Centre for Leadership Program Coordinator for more information.

Course Grading System:

Check the system that applies to this course:

<input type="checkbox"/>	Letter Grades	<input type="checkbox"/>	Percentage	<input type="checkbox"/>	Pass/Fail	<input type="checkbox"/>	x	<input type="checkbox"/>	Credit/No Credit
<input type="checkbox"/>	Complete/Incomplete	<input type="checkbox"/>	Attendance Only	<input type="checkbox"/>	Not Applicable				

Passing Grade:	Credit Granted
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JIBC Standard Grading Scale for Letter, Grade Point and % Grades:

Letter Grade	Grade Points	% Range
A+	4.33	90-100
A	4.00	85-89
A-	3.67	80-84
B+	3.33	76-79
B	3.00	72-75
B-	2.67	68-71

Letter Grade	Grade Points	% Range
C+	2.33	64-67
C	2.00	60-63
C-	1.67	56-59
D	1.00	50-55
F	0.00	0-49

Evaluation Activities and Weighing: (complete the %'s which apply – total must equal 100%)

Final Exam	%	Assignments	%	Project	%	Capstone Project	%
Midterm Exam	%	Portfolio	%	Participation	100%	Other	%
Quizzes/Test	%	Simulations	%	Practicum	%	TOTAL	100%

Comments on Evaluation: You must attend the full course to receive credit.

Other Course Guidelines, Procedures and Comments: None

View the Justice Institute of BC Policies listed below at:

<http://www.jibc.bc.ca/studentServices/main/AcademicServices/policies.htm>

Access Policy
Harassment Policy
Prior Learning Assessment Policy
Student Code of Conduct

Academic Appeals Policy
Intellectual Property Rights Policy
Research on Human Subjects: Ethics
Student Records