

## Justice Institute of British Columbia COURSE OUTLINE

**Course Code:** LESD107  
**Course Title:** Critical Reading and Writing Skills  
**Prerequisite Courses:**  
**Sponsoring Division:** Police Academy  
**Previous Course Code & Title:** N/A  
**Course Effective Date:**

<b># of Credits:</b>	<b>3</b>
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### Course Description:

This course is an introduction to active literary reading and writing skills, focusing on at least three literary genres. Learners will be introduced to the basic structural principles and rhetorical strategies of literary texts by observing structural and rhetorical theory applied to specific poems, fictions and plays. This course is writing attentive. The course textbook will be supplemented by additional material.

### Course Goal(s):

The main goal of the course is to help learners gain the communication skills necessary for success both academically and professionally in their chosen fields.

### Course Learning Objectives:

Upon successful completion of this course, the learner will be able to:

1. Comprehend, analyze, synthesize, and evaluate academic readings
2. Identify and use basic rhetorical structures commonly found in academic writing
3. Produce well-formed, accurate, and comprehensible written responses that meet the standards and conventions of academic style.

### Course Topics/Content:

- Narrative form and genre
- Basic rhetorical structures in academic writing
- Recognizing a target audience
- Close reading with an emphasis on social, political and historical contexts

**Text and Resource Materials:** Use APA style; specify chapters where applicable. ([APA Style Guidelines](#))

### Required:

Giltrow, Janet (2002). *Academic Writing, An Introduction*. 3<sup>rd</sup> ed. Broadview Press.

Sullivan, Rosemary & Mark Levene, eds. (2003). *Short Fiction: An Anthology*. Oxford University Press.

**Recommended:**

**Course Level:**

X	First Year		Second Year		Third Year		Fourth Year
	Other (describe):						

**Equivalent Course(s) within the JIBC:**

There are no related courses offered at the JIBC.

**Class Delivery Methods:**

Some courses are delivered using a range of methods within one class (course section) or alternative methods in different classes. Please outline the most common delivery options used for this course. The total class hours should be the same for each option.

Delivery Methods	Class Option A (Hours)	Class Option B (Hours)	Class Option C (Hours)	Class Option D (Hours)
Classroom/Lecture/Discussion	42			
Simulation/Lab				
Practicum/Fieldwork				
Online				
Correspondence				
<b>Total Class Hours</b>	42			

**Comments on Delivery Methods:**

**Related Program(s):**

There are no related courses offered at the JIBC

**Credit Transfer exists at:**

**Course Grading System:**

*Check the system that applies to this course:*

	Letter Grades	X	Percentage		Pass/Fail		Credit/No Credit
X	Complete/Incomplete		Attendance Only		Not Applicable		

<b>Passing Grade:</b>	
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*JIBC Standard Grading Scale for Letter, Grade Point and % Grades:*

Letter Grade	Grade Points	% Range
A+	4.33	90-100
A	4.00	85-89
A-	3.67	80-84
B+	3.33	76-79
B	3.00	72-75
B-	2.67	68-71

Letter Grade	Grade Points	% Range
C+	2.33	64-67
C	2.00	60-63
C-	1.67	56-59
D	1.00	50-55
F	0.00	0-49

**Evaluation Activities and Weighing:** (complete the %'s which apply – total must equal 100%)

Final Exam	35%	Assignments	%	Project	%	Capstone Project	%
Midterm Exam	20%	Portfolio	%	Participation	10%	Other	%
Quizzes/Test	35%	Simulations	%	Practicum	%	TOTAL	100%

**Comments on Evaluation:**

Students are required to:

Achieve a passing mark on all formal written evaluations

Participate and complete all required components

**Other Course Guidelines, Procedures and Comments:**

Students are required to attend all classroom written evaluations.

**View the Justice Institute of BC Policies listed below at:**

<http://www.jibc.bc.ca/studentServices/main/AcademicServices/policies.htm>

Access Policy  
Harassment Policy  
Prior Learning Assessment Policy  
Student Code of Conduct

Academic Appeals Policy  
Intellectual Property Rights Policy  
Research on Human Subjects: Ethics  
Student Records