



APPLICATION TO GRADUATE

Emergency Management Division
 715 McBride Boulevard
 New Westminster, BC V3L5T4
 T: 604.528.5800 F: 604.528.5798
 Email: emergency@jibc.ca

This form is used by full- and part-time students to determine if all credential requirements have been met.

First Name:	Last (Family) Name:	Student #:
Home Address:		
City/Town:		Province/State:
Country:	Postal Code/Zip:	Date of Birth (dd/mm/yy):
Home Phone:	Alternate Phone:	Email:
Credential: <input type="checkbox"/> Diploma in Emergency & Security Management <input type="checkbox"/> Bachelor of Emergency & Security Management Studies <input type="checkbox"/> Bachelor of Public Safety Administration		

Graduation ceremonies are held twice per year in January or February and June. Students who would like to attend a Convocation ceremony must complete their final course and submit this application to the Emergency Management Division approximately six (6) weeks prior to the scheduled ceremony dates.

For a student to be eligible to attend Convocation, he or she must have completed all outstanding coursework including capstone projects (if applicable). Students who have outstanding financial obligations to the Institute at the point of program completion will not be permitted to attend Convocation.

I have/will complete all required courses by the end of _____ semester.

Please choose one of the following options	<input type="checkbox"/> I would like to attend the June Convocation. I understand that I must have completed my final course and submitted this application to EMD by May 1. <input type="checkbox"/> I would like to attend the January/February Convocation. I understand that I must have completed my final course and submitted this application to EMD by December 15. <input type="checkbox"/> I will not be attending Convocation. Graduates not attending Convocation will have their credential mailed to them after the Convocation ceremonies.
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The personal information is used for purposes of confirming eligibility for a credential, administering the Convocation ceremonies, determining any financial obligations, and other purposes relating to program completion and Convocation. The information is also used to facilitate alumni surveys and research and to conduct fundraising appeals. JIBC, with the student's consent, may also use student names and photographic images in communication materials for the purpose of announcing and publicising student and graduate achievements in news releases and internal communication.

I authorize the JIBC to announce my name in news releases and internal communication	<input type="checkbox"/> Yes	<input type="checkbox"/> No
I authorize the JIBC to use my photographic image in news releases and internal communications	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Student Signature:	Date:
OFFICE USE ONLY Ready to graduate: <input type="checkbox"/> Yes <input type="checkbox"/> No If no, reason:	
Approved by:	Date:

